

Code Enforcement Division  
200 North Lake Drive  
Prestonsburg, KY 41653  
Phone (606) 886-2335  
Fax (606) 886-1044

**City of Prestonsburg**  
**PERMIT APPLICATION**  
**Sign Permit Application**

<b>For Office Use</b>
Permit Number _____
Date Issued _____
Permit Type _____
Jurisdiction: State _____ Local _____
Zone _____ Use _____

**APPLICANT – Please complete entire application**

**APPLICATION DATE:** \_\_\_\_\_

**I. Sign Location and Cost**

Address \_\_\_\_\_

Cost of Sign \$ \_\_\_\_\_

**II. Contact Information**

**Building Occupant:** \_\_\_\_\_

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Cell # \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**Building Owner:** \_\_\_\_\_

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Cell # \_\_\_\_\_

**General Contractor:** \_\_\_\_\_

Name \_\_\_\_\_

Phone # \_\_\_\_\_

Cell # \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Prestonsburg Occupational License Number \_\_\_\_\_ Workman's Compensation \_\_\_\_\_ Affidavit \_\_\_\_\_

**III. Permit Information**

**A. Freestanding Sign**

Height \_\_\_\_\_ Width \_\_\_\_\_ Total Square Footage \_\_\_\_\_ Height from Ground to Top \_\_\_\_\_

**PERMIT REQUIREMENTS**

- \_\_\_\_ Site plan drawn to scale showing proposed sign in relation to the existing right-of-way lines, property lines and easements
- \_\_\_\_ Copy of proposed sign face
- \_\_\_\_ For existing sign face modification, include above information for the existing sign and the proposed modification

**B. Building Mounted Sign**

Height \_\_\_\_\_ Width \_\_\_\_\_ Total Square Footage \_\_\_\_\_

Number of other signs on building \_\_\_\_\_ Total square footage of other signs \_\_\_\_\_

Length of wall sign is to be on \_\_\_\_\_ Height of wall sign is to be on \_\_\_\_\_ Total square footage of wall \_\_\_\_\_

**PERMIT REQUIREMENTS**

- \_\_\_\_ Elevation drawing showing length, width and location of all existing signs along with location of proposed sign
- \_\_\_\_ Copy of proposed sign face

**IV. Affirmation Statement**

The owner of this structure and undersigned do hereby covenant and agree to comply with all the applicable regulations pertaining to building, zoning and to construct the proposed sign or modifications in accordance with the plans and specifications submitted herewith and certify that the information and statements given on this application, drawing and specifications are, to the best of my knowledge, true and correct.

Application by \_\_\_\_\_  
Owner or Agent's Signature

Date \_\_\_\_\_