

Code Enforcement Division  
200 North Lake Drive  
Prestonsburg, KY 41653  
Phone (606) 886-2335  
Fax (606) 886-1044

## City of Prestonsburg PERMIT APPLICATION

### New Construction, Addition, Accessory Structures > 400 sq. ft.

**For Office Use**

Permit Number \_\_\_\_\_  
Date Issued \_\_\_\_\_  
Permit Type \_\_\_\_\_  
Jurisdiction: State \_\_\_\_\_ Local \_\_\_\_\_  
Zone \_\_\_\_\_ Use \_\_\_\_\_

Residential  Commercial

**APPLICANT – Please complete entire application**

**APPLICATION DATE:** \_\_\_\_\_

**I. Building Location**

Address \_\_\_\_\_  
Section \_\_\_\_\_

Subdivision Name \_\_\_\_\_  
Lot Number \_\_\_\_\_

**PERMIT REQUIREMENTS**

- \_\_\_\_ Copy of recorded plat as recorded at the Floyd County Clerk's office or, if no plat is available, copy of recorded deed.
- \_\_\_\_ Site plan drawn to scale showing property lines, easements, right-of-ways, the dimensions of existing and proposed structures, with dimensions to property lines, and off street parking.
- \_\_\_\_ Drawing of relevant wall sections, floor plans, roof plans or truss diagrams to scale and labeled.
- \_\_\_\_ Window schedule for all, except accessory structures, including brand, model number, and size.
- \_\_\_\_ Existing and proposed floor plan for addition – including all adjacent rooms and existing window sizes to scale and labeled.
- \_\_\_\_ List of all contractors/subcontractors including City of Prestonsburg occupational license, workman's compensation, and unemployment information.
- \_\_\_\_ Receipt for tap fees.

**II. Contact Information**

**Building Occupant:** \_\_\_\_\_  
Name \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_  
Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

**Building Owner:** \_\_\_\_\_  
Name \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

**General Contractor:** \_\_\_\_\_  
Name \_\_\_\_\_ Phone # \_\_\_\_\_ Cell # \_\_\_\_\_  
Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
Prestonsburg Occupational License Number \_\_\_\_\_ Workman's Compensation \_\_\_\_\_ Affidavit \_\_\_\_\_

**III. Permit Information**

**Scope of Work:**  New (Number of units \_\_\_\_\_)  Addition  Accessory

Brief Description of Project \_\_\_\_\_

Est. Cost of Construction \$ \_\_\_\_\_ Estimated Electric Contract \$ \_\_\_\_\_  
(Commercial / Industrial Only)

**IV. Building Characteristics**

Construction Type: 5B (combustible) \_\_\_\_\_  
2C (noncombustible) \_\_\_\_\_

Dimensions: Length \_\_\_\_\_  
Width \_\_\_\_\_  
Height \_\_\_\_\_  
Total Sq. Footage \_\_\_\_\_

**PROJECT ADDRESS:**

**V. Subcontractors**

**Excavation** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Concrete** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Masonry** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Framing** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Drywalling** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Flooring** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Insulation** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Other** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Roofing** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Plumbing** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Electrical** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Heating & A/C** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Painting** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Landscaping** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Siding** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

**Other** \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone #'s \_\_\_\_\_  
Workman's Comp. \_\_\_\_\_ Affidavit \_\_\_\_\_

Attach a listing of all subcontractors who perform work at the site but do not appear on this form. The Code Enforcement Division **will not** issue a Certificate of Occupancy for new construction until this form has been submitted.

**VI. Affirmation Statement**

The owner of this building and undersigned do hereby covenant and agree to comply with all the applicable regulations pertaining to building, zoning and to construct the proposed building or structure to make the proposed change or alteration in accordance with the plans and specifications submitted herewith and certify that the information and statements given on this application, drawings and specifications are, to the best of my knowledge, true and correct, and that the proposed change or alteration will not alter the existing drainage patterns.

Application by \_\_\_\_\_  
*Owner or Agent's Signature*

Date \_\_\_\_\_